

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1
634 S. Elbert St., P.O. Box 610
Elizabeth, Colorado 80107
Tel (303) 646-1836, Fax (303) 646-0337
www.elizabeth.k12.co.us
[twitter@esdk12](https://twitter.com/esdk12)
[facebook@esdk12](https://facebook.com/esdk12)
smalltownbignews.com
elizabethschoolsboe.blogspot.com

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL November 10, 2014 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, November 10, 2014, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 7:06pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds
Director Dee Lindsey (via phone)
Director Chris Richardson
Director Deb Spenceley
Director Chip Swan

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
Technology Director, Marty Silva
HR Director, Kin Shuman

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

The Colorado Association of School Boards recognized the Elizabeth School Board of Education with the Board of Distinction Award. The award was in recognition of the Elizabeth Board of Education's courage, discipline, and effective leadership amid challenging times. Randy Black from CASB presented the certificate.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Richardson
Motion seconded by Director Swan

ROLL CALL:

Director Carol Hinds – aye

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from 10/27/14 as written.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
The motion carried 5-0

7.0 COMMUNICATIONS

7.1 EHS Track Initiative

Clay Terry provided the Board of Education with an update on the EHS Track Initiative. This is a community lead task force consisting of students, the Cardinal Booster Club, parents and community members. This group is seeking donations to resurface the EHS track. Their goal is to raise \$120,000. To date they have around \$20,000 confirmed contributions.

7.2 Chief Financial Report

Chief Financial Officer provided a finance report to the board. The financial statements provided to the board reflect financial activity through the end of September or 25% through the fiscal year. Revenues collected are 19.11% as a percentage of the general fund balance, while expenditures are at 23.95%. Ms. Wendy Swanhorst, from Swanhorst & Company LLC, presented a draft of the Auditor's Report for the year ending June 2014. The Elizabeth Schools financial statements, business-type of activities, and each major fund were audited. The audit went very smoothly, the financial reports were fairly stated and the audit did not identify any issues with internal controls.

7.3 HR Update

Director of Human Resources gave an update to the board on some key projects. He completed a project for the fair labor act and overtime policy. He reviewed the classified positions and determined what classified positions are eligible for overtime. For an employee to work overtime they must get prior approval from their supervisor and overtime must be documented. This process was communicated to all staff. Kin is also working with principals to put together a tracking system of milestone dates for the new evaluation system. Principals will know where each teacher is in the process. Kin is also reviewing job descriptions for employees and ensuring they are up to date with current job responsibilities and requirements of the job.

7.4 Technology Update

Marty Silva, Technology Director, gave a tech update to the board. CMAS testing for the seniors in science and social studies went well; tech team was there to support the testing, no technical difficulties. The tech team will be providing support for MAP testing which is scheduled for January for RCE and SHE, and for PARCC at all schools in March. Marty Silva is starting a Tech Committee which will meet once a month to discuss technical issues going on in the schools and to look at options and solutions for the tech issues. The committee consisting of mostly of teachers will also promote technology and be tech evangelist for their site. The committee is also looking at developing technology plan.

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

7.5 Superintendent Report

In the Superintendent Report by Douglas Bissonette, a draft calendar for the school year 2015-2016 was reviewed. It is very similar to this year, with no significant changes. It is located on the website for parents and staff to review. People may provide feedback on the draft calendar at email calendarfeedback@esdk12.org. The draft calendar will be presented to the Board of Education for final approval at the December 8th board meeting.

Superintendents across the state are working together to create a Superintendent Position Statement for the Governor and General Assembly, among others. The essence of the position statement is a request to address the inadequate funding for Colorado Schools. The position statement supports the amounts included in the Governor's proposed budget, plus an additional \$50M to be allocated for students that qualify for free and reduced lunch, and \$20M to be allocated to small rural districts, which have been particularly hit hard in the reduction of state funding.

Graduation Guidelines were also discussed including the toolkit provided by CDE. Rob McMullen, Principal at FHS continues to represent Elizabeth Schools and our concerns on the guidelines to CDE. He is also on the committee for the Capstone project and helping to define alternatives to testing measures to demonstrate competency and to receive a high school diploma.

Superintendent, Douglas Bissonette acknowledged the recent articles in the paper about Hunter Neelley who was such a part of our school community. He acknowledged Chris Cline, Assistant Principal at EHS, who was the Master of Ceremony with the Memorial Services, held at EHS. Douglas also mentioned the Basketball tournament fundraiser in honor of Hunter, hosted by FCCLA.

7.6 Board of Education

The efforts of the board have been focused on supporting the election and supporting the CIC.

Public Participation

No Public Participation

8.1 CONSENT AGENDA

A motion was made to approve the consent agenda 8.1 through 8.5 as presented

Motion Moved by Director Richardson

Motion Seconded by Director Swan

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

8.1 Terminations/Resignations/Non-Renewals

Jennifer Haddakin, Health Aide, EMS

Jennifer Davies, Health Aide, SHE

Richard Manjeot, Head Custodian, EHS

Brenda Visioli, Teacher, SHE

8.2 New Hires

Patricia Bisesi, Custodian Floater, Dist. Wide

Nicole Pedrick, Health Aide, SHE

Tonya Stanton, Custodian, EMS

Sheila Wagner, Sped Para, SHE

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

Kristina Ward, Health Aide, EMS

8.3 Substitutes

8.4 2014-2015 Extra Duty Assignments

8.5 Authorize the superintendent to participate in the Municipalities Continuing Disclosure Cooperation Initiative (the "MCDC") and to take all action necessary to resolve the issues addressed by the MCDC in the best interests of the district.

9.0 Action Items

9.1 2nd Reading CASB Policies and New Policies

A motion was made to approve 9.1 2nd Reading and Final Approval

Motion Moved by Director Swan

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

- IG CURRICULUM DEVELOPMENT
- IHAM HEALTH AND FAMILY LIFE/SEX EDUCATION
- IHAM-R HEALTH AND FAMILY LIFE/SEX EDUCATION
- IHBIB-R PRIMARY/PREPRIMARY EDUCATION
- IHBK PREPARATION FOR POSTSECONDARY AND WORKFORCE SUCCESS
- IHBK-R PREPARATION FOR POSTSECONDARY AND WORKFORCE SUCCESS REGULATION
- IJ INSTRUCTIONAL RESOURCES AND MATERIALS
- IKA GRADING/ASSESSMENT SYSTEMS
- IMB TEACHING ABOUT CONTROVERSIAL ISSUES AND USE OF CONTROVERSIAL MATERIALS
- JLCEA STUDENTS WITH SPECIAL HEALTH NEEDS
- JLCEA-R STUDENTS WITH SPECIAL HEALTH NEEDS REGULATION

9.2 1st Reading for Policies to be repealed

A motion was made to approve 9.2 policies to be repealed 1st Reading and final approval

Motion Moved by Director Swan

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

- GCOA R-1 Evaluation of Instruction Staff Reg.
- GCOA R-2 Evaluation of Instruction Staff Reg.

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

- GCOA R-3 Evaluation of Instruction Staff Reg.
- GCOA E-1 Evaluation of Instruction Staff Exhibit
- GCOA E-2 Evaluation of Instruction Staff Exhibit
- GCOA E-3 Evaluation of Instruction Staff Exhibit
- GCOA E-4 Evaluation of Instruction Staff Exhibit
- GCOC E-1 Evaluation of Instruction Staff Exhibit
- IGF-R Curriculum Planning Chart - Regulation
- IHA Basic Instructional Program
- IHBD-R Parent Involvement in Education (Title 1) - Regulation
- JJ-R Student Activities and Eligibility Regulation

10.0 DISCUSSION ITEMS

10.1 Bond and Mill Levy

The board discussed the 3A mill levy question and the 3B bond question from the November 2014 election. The Board of Education thanked everyone who supported the Bond and Mill Levy campaign and thanked all the voters that voted YES. In the state there were 8 mill levy requests that were approved, 9 mill levy requests denied. The board indicated they need to continue to educate and to push information about the district out to voters. There is a general feeling that when community members were informed of the financial challenges facing the school district and the value that quality schools can bring to a community, then the people voted yes. The board is interested in learning all the reasons voters had for not supporting the ballot questions, and wants to know more. ballotquestionfeedback@esdk12.org is an email address to provide feedback to the board on why voters voted no, or to provide feedback to the board on the campaign, the bond and mill levy override.

The Citizen Impact Committee (CIC) continues to move forward in supporting our schools and our students. They planned a fundraiser on Tuesday, November 18 – Pizza Day for Kids at Buzzard's Big Mouth Pizza. Buzzard's pizza donates a portion of their sales to the Citizen's Impact Committee. CIC continues to look for people to join their efforts.

11.0 BOARD PLANNING

The next board meeting is scheduled for December 8, 2014.

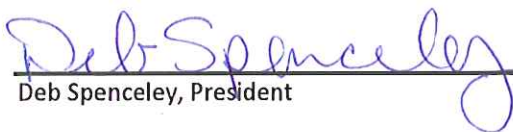
12.0 EXECUTIVE SESSION

No Executive Session

13.0 ADJOURNMENT

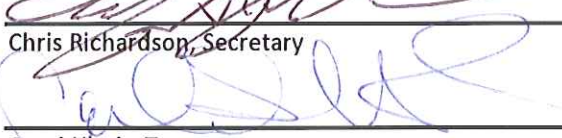
The board meeting adjourned at 8:36pm.

Respectfully Submitted,

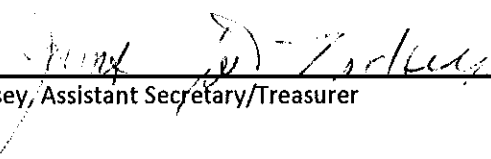

Deb Spenceley, President

Chip Swan, Vice President


Chris Richardson, Secretary


Carol Hinds, Treasurer

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS


Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron

APPROVED

BOE Meeting November 10, 2014 - The Minutes
6 | Page